



26 January 2018

Dear Parent/Carer

## Improving School to Home Communication

Communicating with parents and carers is an important part of what we do; making sure you get the correct information about activities, events and things that really matter is something we care about. We want to provide a solution that enables parents/carers to benefit from a simpler and more accessible two-way process of communicating.

From March 2018 we will be using ParentMail, a service used by over 6,000 schools, nurseries and children's clubs to better connect with parents/carers. We feel ParentMail will be beneficial to improving our communication with you because you can, for example:

- Use a free mobile app on Android and iOS to pick up school messages instantly
- Top up dinner money or pay for schools trips/items in just a few taps; replacing our current system, ParentPay
- Complete forms, give consent/permission and give survey feedback
- Keep on top of school meetings and events
- Book parents' evening appointments

Registering with ParentMail is very easy. We plan to go live in March and nearer the time you will be sent an email and/or text message from ParentMail; please follow the simple instructions in the message. In anticipation, so we are ready for launch, we would appreciate you giving us your most up to date email address via the reply slip below, or email Mrs Parvez, pvz@titussaltschool.co.uk with the name of your child so that we can update our database.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Once registered, in March, we highly recommend you download the ParentMail app for the best user experience. To do this, simply search for ParentMail in your app store.

We are committed to using this product as efficiently and effectively as possible. If you have any questions, or need assistance, please do not hesitate to contact Mrs Peers on 01274 258969 or email prs@titussaltschool.co.uk

Yours sincerely

Ian Morrel  
Headteacher

### Reply Slip

### Improving School to Home Communication

PVZ

Pupil:

Form:

Parents/Carers email address 1. \_\_\_\_\_ 2. \_\_\_\_\_

Please update my mobile no to 1. \_\_\_\_\_ 2. \_\_\_\_\_

(Only provide mobile number if it is different from what school already has on database)

**\*Please return reply slip to Pupil Services\***



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Fax: 01274 258970

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Email: [enquiries@titussaltschool.co.uk](mailto:enquiries@titussaltschool.co.uk)